



Housekeeper

Peter Gilgan Family YMCA

Nature and Scope

Working within the Facility Services department, the housekeeping staff is responsible for the day to day appearance and cleanliness of the facility in order to meet or exceed YMCA standards. This requires an individual who has the ability to work on their own as well as part of a team, operate cleaning equipment, follow health and safety procedures and demonstrate the Association's Core Values in all work duties.

Schedule

- Part-Time (Up to 29 hours per week)
- Shifts available every day (Monday-Sunday), with varying hours
- Some flexibility required to work occasional Statutory Holidays and to cover shifts in the case of absences or vacation

Responsibilities

- Hands on cleaning of all rooms and areas assigned
- Replenishing of supplies and in house laundry services for members
- Ensure that all areas are clean, safe and well organized.
- Report any significant facility/equipment repair, replacement or cleaning requirements.
- Check for health and safety hazards at all times when on duty.
- Work as a team with other YMCA staff and volunteers to ensure the uninterrupted delivery of membership programs and services and that all members' YMCA experience is a positive one.
- Maintain positive interactions with members and to respond concerns in a helpful and friendly manner.
- Attend staff meetings, planning sessions and training events as required and to learn new skills in order to cover a variety of duties.

Knowledge, Skill, Ability and Experience

- Previous experience in facility cleaning
- Strong attention to detail
- Ability to work independently as well as within a team environment
- WHMIS training/ Standard first aid and CPR an asset
- Current criminal reference check with vulnerable sector screening required

The position requires the following Association Core Competencies: *Quality focus, Relationship building and collaboration, Commitment to organization mission, vision and values, Communication, Diversity and inclusion, Integrity and trust.*

If you or someone you know is interested in applying for this position, please forward a cover letter and resume to **Crichton Smith** - housekeeping@oakville.ymca.ca - **410 Rebecca Street/ Oakville, Ontario/ L6K 1K7**

*We appreciate your interest in a career opportunity with the YMCA of Oakville.
Please note that only those candidates selected for an interview will be contacted.*

The YMCA of Oakville values the diversity of people and communities and is committed to excellence and inclusion in our Association